

## Approval process for proposers

- Sign-in to your account with user id and password.
- Go to the **Approve Applicant(s)** tab in your profile page.
- Click on the **Open Member form** to check the applicant profile in front of respective name.

The screenshot shows a web interface for managing applicants. At the top, there is a navigation bar with several tabs: 'About Me', 'Qualification/Experience', 'Upload Signature', 'Approve Applicant(s)', 'Application Status', 'Change Username/Password', 'Certificate/ID Card', 'My Participation', 'UpdateFellow', 'UpgradeMembership', and 'Upgrade To Graduate'. The 'Approve Applicant(s)' tab is currently selected.

S.No	Applicant ID	Name	Open PDF	Proposer	
1	13677	Mahesh	<a href="#">Open Member Form</a>	Proposer1	<a href="#">Approve/Reject</a>
1	13692	rohit	<a href="#">Open Member Form</a>	Proposer2	<a href="#">Approve/Reject</a>

Below the table, there is a form for the selected applicant (ID 13677, Name Mahesh). The form includes fields for 'Applicant ID' (13677), 'Name' (Mahesh), and 'Reason' (Plz Fill Reason). At the bottom of the form, there are three buttons: 'Approve', 'Reject', and 'Cancel'.

- Then Click on **Approve/Reject** to approve or reject the applicant.
- Fill the reason if rejected otherwise press the **Approve** button.

For further information please email [aerosocmember@gmail.com](mailto:aerosocmember@gmail.com) or contact 011-23370300